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## COVID-19 Assessment Centers Inspection Checklist- Final

Name of the Facility: \_\_\_\_\_

Date of Inspection: \_\_\_\_/\_\_\_\_/\_\_\_\_

Ref.	Description	Yes	No	N/A	Remarks
<b>5</b>	<b>STANDARD ONE: REGISTRATION AND LICENSURE PROCEDURES</b>				
5.3.	The HF should develop the following Standard Operating Procedures (SOPs); but not limited to:				
5.3.1.	Patient Identification Policy.				
5.3.2.	Patient acceptance criteria. <b>(as mentioned in Standard Four)</b>				
5.3.3.	Patient assessment and admission.				
5.3.4.	Patient education and Informed consent.				
5.3.5.	Patient health record policy.				
5.3.6.	HASANA data entry procedure.				
5.3.7.	COVID-19 sample collection and transfer procedures.				
5.3.8.	Result reporting policy.				
5.3.9.	Infection control measures and hazardous waste management procedures.				
5.3.10.	Incident reporting policy.				
5.3.11.	Patient privacy policy.				
5.3.12.	Personal Protective Equipment (PPE) management policy.				
5.3.13.	Quality and Patient Safety Plan.				
5.3.14.	Medication management.				
5.3.15.	Emergency action plan.				
5.3.16.	Patient discharge/transfer.				
5.5.	The HF should maintain a charter of patients' rights and responsibilities posted at the entrance of the premise in two languages (Arabic and English).				

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
COVID-19 Assessment Centers / Final	CP_9.6.01_F08	1	Nov 14, 2022	Nov 14, 2025	1/3



6 STANDARD TWO: HEALTH FACILITY REQUIREMENTS					
6.2.	COVID-19 Assessment Centres should have a direct external access not requiring patients to travel through a hospital, healthcare facility or a community area.				
6.2.1.	Careful consideration should be given to ensure patients presenting to the facility do not have contact with other vulnerable patients.				
6.3.	COVID-19 Assessment Centres should have a short stay ward for patients requiring care prior to referral to the next level of care.				
6.4.	The HF should have an accessible website that offers instructions to patients prior to and post visiting the facility.				
6.5.	The HF should have a hotline line number that offers 24/7 support services to suspected patients.				
6.7.	The HF should install and operate equipment required for provision of the proposed services in accordance to the manufacturer's specifications.				
6.8.	The HF should ensure easy access and mobility within the treatment areas for all patient groups.				
6.9.	The HF design shall provide assurance of patients and staff safety.				
6.11.	The HF shall ensure it has in place adequate lighting and utilities, including temperature controls, water taps, medical gases, sinks and drains, lighting, electrical outlets and communications.				
10 STANDARD SIX: INFECTION CONTROL MEASURES					
10.5	The facility should ensure appropriate donning and doffing areas for the staff as deemed necessary to ensure staff and patient safety.				
10.6	Adequate infection control supplies are provided, including biohazard containers and supplies for hand hygiene.				
10.7	HF should follow several precautions, including but not limited to:				

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
COVID-19 Assessment Centers / Final	CP_9.6.01_F08	1	Nov 14, 2022	Nov 14, 2025	2/3



10.7.1	Universal masking policy for all healthcare workers and patients.				
10.8	The HF should ensure appropriate patient journey through the facility is established minimizing encounters with staff and other patients.				
<b>13</b>	<b>STANDARD NINE: WASTE MANAGEMENT AND DISPOSAL</b>				
13.2	Facilities should have a designated area for disposal, managing and monitoring of waste materials generated from the facility.				

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
COVID-19 Assessment Centers / Final	CP_9.6.01_F08	1	Nov 14, 2022	Nov 14, 2025	3/3